Assistant Rector Responsibilities
Pasquerilla West Hall

Population: 239
Founded in: 1981
Motto: Peace, Love, P-Dub
Brother Dorm: Sorin
Amenities: AC, elevator, laundry room and workout room
Mascot: Purple Weasel

Signature Event: Pasquerilla Water Works, Carnation Sales,
Signature/ Spirit Week: Queen Week in February. Different themes we have had: decades, vacation destinations, board games, around the world, fairytales. Fun activities: Donut Eating Contest, the Roommate Game, the RA Challenge, Scavenger Hunt, Trivia, Decorating the Section and an Emcee who connects the theme, Dorm Dance
Volunteering and Service/ Charity: Carnations sales, collecting food and winter clothing to donate, volunteering at the Catholic Worker house, Robinson Center, Center for the Homeless, Riverside Cancer Center, Be the Match

AR General Duties/Expectations as Professional, Minister, Educator, Administrator:

- Openness to dialogue and to communication is key; Compassion and justice are constantly in a creative tension.
- Read and know duLac.
- Head Staff share responsibilities: duty every third night; schedules adjusted according to personal needs; pastoral in response to girls’ needs.
- ARs enter all repairs into the AIM program.
- Duty runs from 8:00 pm to 12:00 am from Sunday to Thursday and 8:00 pm to 2:00 am on Friday and Saturday
- Each AR is assigned three RAs to supervise and to meet with throughout the year.
- One AR is a Hall Council Advisor and the other is a Liturgical Advisor. The Hall Council Advisor attends weekly Hall Council meetings and works with Hall Council commissioners to plan social, charitable, and educational events throughout the year; The Liturgical Advisor assumes responsibilities for Sunday and Wednesday dorm masses, retreats, and liturgical fellowship along with coordinating service opportunities.
- ARs also facilitate weekly Hall Staff Meetings.
- The AR’s hold “ABC” nights (AR’s, Breadsticks, and Cinema) to meet residents, have breadsticks, and watch movies or have conversation. Opportunities to meet with the girls are mandatory; “if you feed them, they will come . . . ”
- Attend dorm events and interhall sporting events; attend weekly PW masses and all major dorm events (dances, Queen Week, concession stand). In addition to attendance, hall staff will help with planning, set-up, clean-up, logistics, and supervision.
- Be present. Being actively engaged with and available for, residents when needed.
- ARs are role models in the dorm. We are expected to be responsible, respectful, and present with an open door policy. Part of being a role model is balancing your responsibilities to academics, the dorm, other clubs, etc. The girls need to see that a healthy balance is possible and that there is still room for some care and concern for them.