July 12, 2016

Dear members of the Fischer O’Hara-Grace community,

Whether you are currently on campus or away for a time, we hope that your summer is proving both renewing and rewarding for your graduate programs. We are writing to make you aware of some adjustments the University is making regarding the day-to-day operations at Fischer O-Hara Grace Graduate Residences (FOG). It is our hope and expectation that these changes will offer minimal disruption to your student experience here at Notre Dame.

We are pleased to share that the University will partner with Bradley Company, one of the region’s premier commercial real estate firms, to provide property and facility management services at FOG, transitioning over the Fall 2016 semester. For the past four years, Bradley has successfully worked with Treasury Services in the University’s Finance Division to provide property management services to the visiting faculty apartments located at FOG, as well as the University’s rental properties, which includes a variety of the non-student rental housing programs for visiting faculty and full-time Notre Dame faculty and staff.

Bradley will assume management of the maintenance of the buildings and grounds at FOG, including apartment repairs, cleaning, snow removal, landscaping and apartment assignments. Dedicated Bradley employees will assume a permanent, on-site presence at Fischer Community Center by January 2017 to respond to your routine facility questions, needs and requests.

During the 2016-2017 academic year, Residential Life staff will support the transition of property management to Bradley and will retain coordination of any liturgical, pastoral, and programming needs of the community. Notre Dame Security Police and the Notre Dame Fire Department will continue to permanently serve the facility consistent with their support of all on-campus facilities.

We hope that you find the transition to Bradley to be a seamless and positive one. Please note that we plus other University and Bradley representatives will be available to speak with any current residents of FOG on July 13 at 8:00 p.m. in the Fischer Community Center. An additional opportunity for questions will be provided in September and announced at a later date. Should you have questions regarding this information, we look forward to addressing them at that time. Best wishes for a wonderful summer and every success in your academic program.

Sincerely,

Heather Rakoczy Russell
Associate Vice President for Residential Life

Richard Bellis
Senior Director, Treasury Services