Zahm Hall (AKA "the House") will hire one Assistant Rector for the 2016-17 school year.

Opened in 1937, Zahm Hall is Notre Dame’s 12th oldest undergraduate residence hall. We are named in honor of the Rev. John Augustine Zahm, C.S.C. (1851-1921), an influential administrator, author, explorer, and scientist, who was instrumental in boosting Notre Dame’s academic caliber at the start of the 20th century. Zahm is known for being an inclusive, welcoming, spirited, and tight-knit community committed to faith, academic excellence, service, and charity.

FAST FACTS

<table>
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<tr>
<th>Opened:</th>
<th>1937</th>
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<tr>
<td>House Patron:</td>
<td>Rev. John Augustine Zahm, C.S.C.</td>
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<td>Rector:</td>
<td>Fr. Gary Chamberland, C.S.C.</td>
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<td>In-Resident C.S.C.</td>
<td>Rev. Gregory Haake, C.S.C., Assistant Professor of French and Francophone Studies</td>
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<td>Fellows:</td>
<td>Carl Ackermann, Faculty Fellow</td>
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<td>Location:</td>
<td>North Quad (near Basilica of the Sacred Heart, Hesburgh Library, LaFortune Student Center, Main Building, North Dining Hall, St. Liam’s Hall [Health Services], and Washington Hall)</td>
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<td>Communal Facilities:</td>
<td>Chapel, Game Room (with pool table, ping pong table, basketball video game, and TV), House Office, Kitchen, Large Multipurpose Lounge (with projector, screen, and stereo system), Laundry Room, Mailroom, Piano Lounge, Pizza Parlor (Za), Study Rooms (3), floor Commons (3)and Weight Room [N.B.: Most communal facilities are air conditioned]</td>
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<tr>
<td>Residents:</td>
<td>178 Male Undergraduates</td>
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<td>Chapel and Masses:</td>
<td>St. Albert the Great; Sundays-Wednesdays at 10:00 pm</td>
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<td>Colors:</td>
<td>Red and Black</td>
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<td>Mascot:</td>
<td>Ignats the Moose</td>
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<td>Nicknames:</td>
<td>Rabid Bats, Zahmbies, Fear (hockey), Pain (Lacrosse)</td>
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<td>House Government:</td>
<td>Meetings on Tuesdays at 11 pm</td>
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<td>Service and Charity Partners:</td>
<td>Project Warmth, Robinson Center &amp; Starlight Foundation [All pizza parlor profits go to charity]</td>
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<td>Major Events:</td>
<td>Frosh-O, Hesburgh Challenge, “Here Come the Irish” Banner Raisings, Zahmposium (weekly conversations with faculty), Alumni Reunion, Section Football, Battle for the Shadow, The Underground, Zahm Fire, Apparel Sale, Brother-Sister Week with Cavanaugh Hall, Zormal, St. Albert the Great Patronal Feast Day with a “Wing and a Prayer,” Football Concession Stand, Ping Pong Tournament, Lighting of Terence the Tree, Weekend House Retreat, Section Basketball, Zahm Independence Day, Decades Dance, and Spring Carnival</td>
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<tr>
<td>Interhall Sports:</td>
<td>Baseball, Football, Cross-Country, Dodgeball, Volleyball, Basketball, Ice Hockey, Bowling, Team Racquetball, Lacrosse, Soccer, Sand Volleyball, Table Tennis, and Team Tennis</td>
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STAFF EXPECTATIONS

1. Live a life in keeping with the mission, character, and ethos of the University of Notre Dame, an institution animated by the charism and mission of the Congregation of Holy Cross.

2. Willingness to advise the Rector openly and honestly on matters of import and to abide by any final decision made by him.

3. Exercise the cura personalis: holistic, personal care of individuals.

4. Foster an inclusive, welcoming, and hospitable community.

5. Encourage healthy relationships within the House that nurture a strong community, foster a sense of ownership among residents, and encourage an atmosphere of self-policing within the community.

6. Encourage all Zahmbies to participate and to collaborate in student life opportunities in and outside Zahm.

7. Encourage and facilitate integration and growth of the men of Zahm (e.g., intellectual, psychological, social, spiritual, etc.).

8. Set a good example always mindful that you are a public figure who will be observed and scrutinized by others.

9. Maintain appropriate boundaries with the undergraduate residents.

10. Be flexible and use common sense.

ASSISTANT RECTORS' RESPONSIBILITIES

Liturgy: Help coordinate & participate weekly in the celebration of Sunday Mass.

Administration:
- Submit maintenance requests
- Complete programming proposals, funding, and evaluations
- Complete Incident Reports
- Reconcile monthly University credit card receipts
- Assist with housing processes: check-in, check-out, & room picks, etc.

Bulletin Board: Prepare & maintain first floor main bulletin board

Duty (From 8 pm to 7 am as assigned; must be present in the House)
- Typically once or twice a week (Sunday through Thursday)
- Usually once every weekend (Friday or Saturday)
- Share in rotation for University breaks (Fall Break, Thanksgiving, Spring Break, Easter)
- Dances and home football games

Events: Assist with events as needed

House Government: Work with assigned commissioners

Mentor Resident Assistants: Mentor three to four Resident Assistants

Residence Life Conferences: Attend Residence Life conferences in lieu of the Rector as needed/available
Specific Responsibility:

**Za Pizza Parlor**
- Assist manager r with devising & implementing a strategic plan.
- Inspect and advise on the cleanliness, health, and safety of Za.
- Help the Za manager to determine any capital expenditures needed.

**House Government**
- Meet with the executive regularly to aid him with agendas, etc.
- Attend and represent the Rector at all House Government Meetings
- Brief the Rector on House Government meetings and activities
- Work with House President in elections of new government
- Help evaluate commissioners and to propose restructuring as needed.

**ASSISTANT RECTORS’ BENEFITS**

**Salary:** Approximately $7,000 per semester.

**Room:** Air-conditioned, furnished apartment with basic kitchenette, living room, bedroom, full bathroom, and walk-in closet; weekly housekeeping

**Board:** 14 meals per week in dining halls and $390 Flex Points per semester

**Tuition:** One 3-hour graduate course each semester at 100% tuition remission

**Parking:** Free parking decal for a designated AR parking space

**ELIGIBILITY**

Notre Dame academic and professional graduate students who will be enrolled in degree-seeking programs are eligible to apply for the position of Assistant Rector. First-year M.Div. students and first-year law students, however, only are eligible to apply with the prior approval of the director of the M.Div. program.

Once hired, Assistant Rectors must be available for training beginning on Sunday, August 10th to be eligible for the position. Assistant Rectors cannot have other obligations the week of August 10th. No exceptions will be granted.

Fr. Gary S. Chamberland, CSC
Rector
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gchamber@nd.edu | zahm.nd.edu